

HECM Utility Inspection Appointment Request-Single Source

Fannie Mae REO ID _____ Date Submitted _____

Requested Appointment Date _____ Requested Appointment Time _____

Property Address _____

Listing Agent Name _____ Listing Agent Phone # _____

Listing Agent email _____

Selling Agent Name _____ Selling Agent Phone # _____

Selling Agent email _____

Seller will not turn on any utilities for use in buyer's inspections. If Purchaser wants to turn on utilities for inspections, the cost to connect utilities and any charges for service will be solely at the expense of the Purchaser. Any actions required to turn on the water or other utilities will be performed by the Purchaser's contractor. The condition of the property may not support the connection of utilities and no repairs will be done by the Purchaser or Seller to make the property available for connection.

A contractor from Single Source, our Property Preservation Vendor, will perform dewinterization and rewinterization at Seller's expense. Single Source's contractor will arrive the morning of the inspection to dewinterize for inspections and then rewinterize the property the the end of the day to prevent freeze damage. If inspections require an extension, the Listing Agent must be notified with the completion date/time in order to take action to prevent freeze damage.

The Purchaser must make arrangements to have utilities disconnected after the inspection is completed. The Listing Agent will be responsible for ensuring all utilities have been disconnected.

Any additional inspections outside of the allowed inspection period will require approval from Fannie Mae.

Utility inspection appointments should be scheduled with at least 48 business hour notice to Single Source. If there is less than 48 business hour notice, Single Source cannot guarantee that the requested time can be accommodated. In order to schedule utility inspections, this form must be completed and emailed to fmapp@singlesourceproperty.com and the Listing Agent. Unless otherwise notified, Single Source will be present at requested date and time. All communication related the utility inspection should be done through fmapp@singlesourceproperty.com.

Note: It is preferred that all inspections are scheduled Monday through Friday. Weekend inspections are acceptable but with the contingency that all utilities are operable and all parties have confirmed attendance by close of business the Friday before scheduled inspection.